



Sunset + Vine

AT WONGANELLA ESTATE

This is just the beginning

Spanning across acres of luxurious coastal bushland with views & charm that put it in a league of its own. You will find something to suit everyone at Sunset+Vine. From intimate ceremonies to full day venue hire, our flexibility means that you can tailor our venue to create your own, unique day.

Welcome to *Sunset+Vine*
"Where anything is possible!"





The Spaces

With a choice of indoor or outdoor celebration spaces there are plenty of options. You can simply choose the space that speaks to you for any part of your day.

Our onsite spaces include:

- **Rainforest Ceremony**
- **Wonganella Vines**
- **Sunset Deck**
- **Hilltop Balcony**
- **Barrel Room**

We like to keep things simple & stress free, with experts in the Wedding industry to guide & assist along the way.



Making Magic Together

Intimate Ceremonies

Take all of the fuss away with a relaxed, intimate ceremony in any of our picturesque locations for groups of less than 20 people. With full access to the grounds for wedding photos this is a beautiful way of saying "I Do" without the expense or the stress.

\$1200.00 inclusive of two hours venue hire | *Midweek days apply for dates outside of 6 months time

Larger Group Ceremonies

We welcome you to start your celebrations at Sunset+Vine with our extended ceremony package. Offering any of our ceremony spaces along with a one-hour beverage package for post ceremony drinks on our Sunset Deck. This is the perfect way to say 'I Do' for those that have the reception organised elsewhere.

\$1800.00 inclusive of three hours venue hire + \$18pp one hour drinks package (optional)

***Dates subject to availability outside of 8 month's time.**

Wedding Venue Hire

Whether you're after the gr&est of soirees or a casual affair with family & friends, Sunset+Vine has spaces available to suit your needs for every part of your special day. Let us help you to create the day of your dreams from the moment your guests arrive to witness the nuptials, to the end of evening send-off.

\$4500.00 inclusive of full day venue hire with guests departure by 11pm





Feasting + Festivities

Sunset+Vine is a self-catering wedding venue which allows you the flexibility of having all your favourite things.

We give you full control over hiring your own licenced caterer. From food vans to five course degustation feasts, we are happy to leave this one up to you as we know that everyone's needs are different.

Although access to power & water are available it is wise to note that your caterer will need to supply their own pop up kitchen or catering van. Bench space, shelter, lighting, washing up facilities & refrigeration are all things to consider when speaking with your preferred caterer.

Sunset+Vine do supply cutlery, crockery, napery & glassware.

Beverage Packages

Signature Package: \$55pp

BEER - Cascade light, Great Northern, Peroni

Wonganella House Wines

- Sparkling Wine
- Semillion
- Chardonnay
- Cabernet
- Merlot

Premium Package: \$70pp

BEER - Cascade light, Great Northern, Corona,
Pierre Brévin Rose

Wonganella House Wines

- Sparkling Wine
- Sauvignon Blanc
- Verdelho
- Salt Marsh Shiraz
- Cabernet

Deluxe Package: \$85pp

BEER - Boags light, Great Northern, Peroni, Corona

Stone+Wood (or Coopers Pale Ale)

Ninth Isl& Sparkling, Tasmania

La Planchelière Rosé

Balliamo Pinot Grigio

Jacob's Creek Unoaked Chardonnay

Penfolds Shiraz-Cabernet

WolfBlass Yellow Label Merlot

Brown Brothers Moscato

ALL PACKAGES RUN FOR A DURATION OF 5 HOURS







Planning + Organisation

Our team are here to assist with any Venue related question during the planning process. We will provide you with a comprehensive "Welcome Pack" that tells you how things work & what to do next.

Along with setting up your Wedding Checklist, which acts as our communication tool for all your information during the planning stages.

Helping Hands

Whilst we are here to make sure your day runs smoothly & no stone has been left unturned, we recommend hiring an **ON THE DAY WEDDING COORDINATOR** to look after all of the little things, so you can relax & enjoy your day.

Think about

- Someone to meet your vendors & coordinate set up
- An event manager to meet & greet your guests & coordinate their movements
- A time keeper that keeps the day running to schedule & implements your plans
- A person to look after the last-minute styling items & place card placement
- Someone to trouble shoot & problem solve
- An activator of your wet weather back up plan
- That handy fairy that will keep your drink topped up & make sure you eat
- A liaison officer that coordinates your MC, b&, caterer & support staff
- A general all around go getter that makes your day seem like it is effortless & perfect

We work with Wedding Road, a local Wedding Planner that offers our couples a discounted rate to coordinate their day. Reach them via email hello@weddingroad.com.au or call **0410 474 135**

We have a full list of preferred suppliers & partners that we are happy to share with you. Our favourite vendors know our property & work with us on a regular basis.





Accommodation

Conveniently located on the grounds of Sunset + Vine we have a junior suite perfect for two special guests. Suitable for the mother and father of the bride or groom. This self contained accommodation is just a stroll away from the reception venue and would be ideal for that special someone. Possibly a thank you gift?



FAQ

Will you have exclusive use of the venue?

Yes, we only hold one wedding at a time. For bookings holding their Ceremonies only onsite you have exclusive use of the venue for your booked time slot.

When do you have access to the venue for set up?

Exclusive use venue hire bookings have access from 10.00am while ceremony bookings have access one hour prior to your booking time.

What is the maximum number of guests that can attend a wedding?

The maximum number of guests for a seated event is 120 people. For a cocktail style event our capacity is 160 people.

Do we offer a staff member on the day to run your wedding?

No, although we recommend contacting Wedding Road as they know our venue well & offer discounted rates for on the day coordination.

Are there any restrictions on suppliers & vendors that we can use?

No, you are free to contract any vendors & suppliers for your day although all vendors need to hold a public insurance liability certificate & be licenced businesses.

What is the deposit that secures my date?

The initial deposit to secure your booking is \$2000.

What is the payment schedule after the deposit is paid?

The full venue hire is due to be paid 6 months prior to your date & the final payment including beverage packages & bar tabs is due 14 days prior to your wedding date.

What is the cancellation policy?

Our cancellation policy is in line with our payments due. That is - the \$2000 deposit paid to secure your booking is non-refundable. Then, 6 months prior to your day, there is second payment due of \$2500 this is also non-refundable.

Can we BYO beverages?

No, unfortunately NSW licencing does not allow for beverages to be brought in or taken away from the venue.

Is styling included in the package?

We allow you to hire your own specialist florists and styling company to look after this for you. Our team will set up your floor plan with our chairs and tables and look after anything that we provide such as glassware, napery and cutlery.

Is there local transport operators available for my guests?

Definitely, we recommend contacting Port Stephens Coaches, Nelson Bay Taxis, Shoal Bay Shuttle Service & Peaks mini bus hire.



IMPORTANT INFORMATION

- There are two mandatory costs for your wedding at Sunset + Vine: Venue Hire + Beverages
- Sunset + Vine assists you with questions related to the planning process although we do not supply on the day coordination for your event
- Our staff will manage the bar and the service of beverages
- We recommend hiring an 'On The Day Coordinator' to make sure your day runs smoothly and all of your vendors work in harmony together

PACKAGE INCLUSIONS

- Your package includes exclusive use of the venue for ceremony, photography and reception.
- 26 white ceremony chairs, white reception chairs, timber arbour fixed to the timber outdoor deck, reception trestle tables clothed with white linen, cutlery, crockery, glassware, cake knife, linen napkins
- Should you wish to add styling, tablecloths or any other additional features to your set up it will be at an additional cost external from Sunset + Vine.
- Sunset + Vine looks after the service of beverages, as well as the set up of your floor plan for your reception and ceremony. Additional styling and coordination of your day must be done through external contractors during the bump in times offered.

DURATION & TIMING

- Access time to the venue on the day of your wedding is 10.00am
- Venue hire for the event runs for seven hours starting with your ceremony time and concluding no later than 11pm
- Guests' departure is 11pm at the time of the event conclusion
- Beverage service ends at 10.30pm

FINAL NUMBERS & DEPOSITS

- A non-refundable deposit of \$2000.00 secures your date along with a signed booking form. The deposit is credited to your final account.
- The deposit is required within seven days of making your booking & reflects your agreement of the terms & conditions.
- A second payment of the full venue hire is due 60 days prior to your event.
- Final numbers are due fourteen days prior to your wedding.
- Your final invoice will be issued once final numbers are confirmed. Any guest cancellations after this point will not be credited to your account. No adjustments are to be made after this confirmation.
- If the final amount due based on final numbers & details is not paid seven days prior to your wedding date Sunset + Vine reserves the right to cancel your wedding.

SMOKING

- In accordance with the NSW Health and Hygiene laws, smoking is only permitted four meters from any building and in designated smoking areas only.

CANCELLATION POLICY

- Whilst we understand, due to unforeseen circumstances, it may be necessary to cancel/postpone your event, the following must apply: All cancellations made incur a loss of full booking deposit paid.
- Any cancellations made 60 days or less prior to your event, will incur a loss of 100% of the venue hire.

FOOD & BEVERAGES

- All external catering is required to be a licensed professional catering company/business.
- No BYO food or beverages are to be brought onto the premises by a non-licensed caterer.
- Beverage packages run for a duration of five hours
- A Bar tab is also an option for wedding guests. All beverages in this case are charged on consumption
- A bar tab to a monetary limit for spirits and cocktails can run as well as a beverage package. This can be for all of your guests, or special nominated guests only, such as the bridal party.

DUE CARE

- A cleaning fee will be charged should the premises be left in an unacceptable state, at the discretion of Sunset + Vine Management.
- Whilst our team will take care, no responsibility will be taken for damage or loss of goods, equipment or merchandise left on the premises prior to, during or after your wedding.
- Confetti, rice, streamer poppers or sequin type scatters are not permitted on premises.
- Candles must be placed in candle holders to avoid wax drips and burns to tables. Any damage caused will incur a replacement of table fee.
- Children to be under adult supervision at all times. This means children must remain with adults and be supervised throughout the entire event.

Sunset + Vine
AT WONGANELLA ESTATE



A romantic scene of a bride and groom standing in a vineyard at sunset. The bride is wearing a white, backless dress with fringe, and the groom is in a dark suit. They are holding hands and looking towards the sun, which is low on the horizon, creating a warm, golden glow. The background is filled with lush green vines and trees.

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contact our wedding experts

weddings@sunsetvine.com.au

Tel: 0410 474 135

www.sunsetvine.com.au

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